

What you need to do to order textbooks:

Contact:

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Serving DC, FL, GA, MD, NC, SC and VA

Be prepared to provide the following:

1. Apprenticeship Program Name
2. Contact person
3. Address for billing
4. Address for textbook shipment (if different from billing address)
5. E-mail of contact person for questions
6. Quantity of textbooks

Recommended quantities to order for 1st year of transition

- 15-1st year (will include 1 instructor guide, overheads, tests)
- 1-2nd year (will include 1 instructor guide, overheads, tests)
- 1-3rd year (will include 1 instructor guide, overheads, tests)

Some things you might want to know

1. Textbooks are sent out the same day.
2. When they are delivered, there will be an invoice which will need to be paid in 30 days.
3. Textbooks are packaged for both students and instructors.
4. Instructors will receive a guide for each year level textbook that is ordered.
5. Tests and overheads also come with the instructors guide. Tests will need to be removed from premises and kept in a secure environment outside of the training facility.

If you have additional questions about NCCER contact:

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